

EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
August 7, 2025  
Meeting held at 9:30 a.m.  
Emmet County Drop-Off Center  
7363 Pleasantview Rd. Harbor Springs, MI.

Members Present: B. Dohm, Vice Chairperson; D. Fuller; Secretary; D. Mapes; B. Gutowski; A. Bawkey,

Members Absent: D. Keiser, Chairperson, J. Kargol

Members of Public:

Staff Members: J. Steffel; A. McMurry; M. Keiser

Call to Order

B. Dohm called the meeting to order at 9:30 a.m.

Public Comments:

None.

Minutes

The minutes of July 10th, 2025, DPW meeting were reviewed. B. Gutowski motioned to approve the July 10<sup>th</sup>, 2025 minutes; A. Bawkey supported. All present voted in Favor.

Financials

The June financial report was reviewed by J. Steffel. D. Mapes motioned to approve the June financials; D. Fuller supported. All present voted in favor.

Aged Accounts:

None over 60 days other than Woodlee Homes, MacKenzie working diligently to get caught up. Ones over 90 days are recycling accounts or recycle processing. Have MacKenzie highlight the recycling accounts to make the report easier to read.

The City of Harbor Springs received an invoice that had a ticket that did not belong to them. We cannot match this ticket up to any one account. Pam Gibson has asked that we write it off. A. Bawkey motioned to write off this ticket. B. Gutowski supported. All present voted in Favor.

Operations Update (Old Business)

Personnel: Almost fully staffed here at the facility. One is still shy in the office, but intern Natalie is filling that place as of now.

Part 115: A. McMurry gave an update on material management planning. The MMPC is not meeting in August. Will resume meetings in September. We are currently working on county Parallel Study of large businesses to gather data on those businesses and materials they are recycling, but not through Emmet County Recycling.

Skid-steer Purchase: New skid-steer working very well, the new enclosed cab is great, and the sweeper is efficient. In the process of getting the old skid steer listed for sale on the county website.

Storm Debris: Free residential drop-off is over. We have tracked the number of cubic yards that have come in free from residents for reimbursement. Deering has finished grinding at Hathaway and are feverishly hauling offsite.

Springvale Township Drop-Site: Twp. Supervisor called and mentioned their parking lot is taking a beating from the traffic of residents and our trucks using/servicing the dropsite. Springvale Twp. Supervisor has provided the bids for repaving of the site. Reith Riley for \$56,620. Roughly \$28,000 out of our pocket. J. Steffel has informed him that we budget a year ahead and this has not been in our budget for 2025. Asked if we could pay for this in 2026. Jayna and Josh plan to meet with Randy at Springvale to look at the site. There is a consistent threat to pull the drop site. B. Dohm asked if Mike Keiser could join to help if necessary.

#### Other Business (New Business)

Hook-Lift Roll-Off Containers Bids: Replacing two of our roll-off containers. A. McMurry reviewed the bids received for the roll-off containers and went through the justifications for which company was chosen. Universal Handling Equipment is a Michigan based company, has provided bins for us in the past, and only has a two-week lead time. Motion by D. Mapes to recommend awarding bid go to Universal Handling Equipment for \$25,160.00. Supported by D. Fuller. All present voted in Favor.

#### Public Comment

None.

#### Round Table Discussion

D. Fuller let us know he will not be here next month. A. Bawkey suggested that if the meeting with the Springvale Twp. Supervisor does not go well, please invite them to a DPW Board meeting so we can discuss the repaving matter together.

Meeting Adjourned: 10:10AM

Next Meeting: Thursday, September 4, 2025 at 9:30 AM, at the Emmet County Drop Off Center, 7363 Pleasantview Road, Harbor Springs.